



MEMORANDUM

TO: MAs

CC: Adrian Dale, GM Community Cricket

FROM: Richard Pithey, Community Coach Manager

DATE: 1 June 2018

SUBJECT: Coaching Qualifications.

The 'Welfare of Children and Vulnerable Adults Policy' sets out NZC's commitment to providing a safe, positive and fun environment for children who play cricket, which is being phased in over the 2017/18 and 2018/19 seasons.

From the start of the 2018/19 season all coaches of players 18 years old and under will be required to;

1. **Register in the NZC Coaches Database from 1st August 2018.**
2. **Complete the online 'Vulnerable Persons' modules from 1st August 2018.**
3. **Be Police Vetted through NZC from 1st August 2018.**
4. **Be in possession of a Coaching Qualification appropriate for the level at which they are coaching.**
5. **Understand that the police vet and all coaching qualifications are valid for a 3-year period.**

All MAs, DAs and Clubs should record their teams, the coaches for each team and whether those coaches are qualified or not qualified on a spreadsheet template to be provided by NZC.

A **qualified coach** refers to any coach who has completed a coaching course and been certified (received a certificate). An **unqualified coach** is any coach who has not completed a coaching course and has not been certified.

Unqualified Coaches:

- Unqualified coaches are required to complete steps 1-4 of the process as described above.
- For an unqualified coach step 4 requires them to complete a full coaching qualification. This refers to both online and practical modules.

Qualified Coaches: (All qualified coaches are required to register in the NZC database, complete the online vulnerable persons modules and be police vetted)

In addition:

- Any Level 1 coach who was qualified prior to 1st January 2015 should have started the Development Course prior to 31 December 2018 as a minimum requirement. (Any Level 1 coach qualified after 1st January 2015 is considered qualified.)
- Any level 2 coach who was qualified prior to 1st January 2015 should attend all modules of the next level 2 course but are not required to complete any of the assessments, workbooks or 100 hours of coaching. There should be no cost to them for attending the modules. (Any Level 2 coach qualified after 1st January 2015 is considered qualified.)
- All Level 3 coaches are considered qualified.
- As of the 1st August 2018 Advanced Foundation coaches will be able to select online coaching modules in the Master Foundation Course after they have been an advanced foundation coach for a minimum period of 1 year (eg. Coach who completed the course in 2017 is eligible to select from the online modules in the master foundation course). The master foundation course is modular based, coaches will not be required to complete the full course.
- Coaches who have completed the CaCT course since 1st January 2015 will be required to complete the online Advanced Foundation modules. Coaches who completed the CaCT course prior to 1st January 2015 should complete the full Advanced Foundation Course.
- Coaches who have completed a practical Foundation, HAG, Kiwi or 'Entrapment' course since 1st January 2015 should complete the online Superstar Cricket Academy or Foundation modules. Coaches who completed a Foundation, HAG, Kiwi or 'Entrapment' course prior to 1st January 2015 should complete the full Superstar Cricket Academy or full Foundation course.

From the 2019/20 season extension modules will be available for all Development (previous Level 1) and Performance (previous Level 2) coaches so they will have the opportunity of doing extension modules rather than re-doing a course they have previously completed.

As a guideline the following coaching courses are for:

- **Superstar Cricket Academy Course** is for all parents, coaches, helpers involved in a Superstar Cricket Academy programme or similar.
- **Foundation Course** is for parents, coaches, helpers involved in any form of junior or youth cricket in which a soft ball is used.
- **Advanced Foundation Course** is for parents, coaches, helpers involved in any form of junior cricket in which a hard ball is used.
- **Master Foundation Modules** are for Advanced Foundation coaches who want to continue to learn.
- **Development Course** is for parents, coaches, helpers involved in Year 7/8 District teams, youth or secondary school teams in which a hard ball is used.